



## MINUTES OF THE BOARD MEETING

**TUESDAY, MAY 23, 2017**

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, May 23, 2017, in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chair MacNeil.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Burtnik.

2. Roll Call

Chair MacNeil noted that Trustee Nieuwesteeg was asked to be excused and Trustee Charbonneau joined electronically.

| Trustee                 | Present | Present Electronically | Absent | Excused |
|-------------------------|---------|------------------------|--------|---------|
| Kathy Burtnik           | ✓       |                        |        |         |
| Maurice Charbonneau     |         | ✓                      |        |         |
| Frank Fera              | ✓       |                        |        |         |
| Fr. Paul MacNeil        | ✓       |                        |        |         |
| Ed Nieuwesteeg          |         |                        |        | ✓       |
| Ted O'Leary             | ✓       |                        |        |         |
| Dino Sicoli             | ✓       |                        |        |         |
| Pat Vernal              | ✓       |                        |        |         |
| <b>Student Trustees</b> |         |                        |        |         |
| Kira Petriello          | ✓       |                        |        |         |
| Nico Tripodi            | ✓       |                        |        |         |

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Fera  
Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the Agenda of the Board Meeting of May 23, 2017, as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

A Disclosure of Interest was declared by Trustee Fera with Item F8 of the In Camera Agenda. This trustee has family members who are employees of the Board. He left the meeting during discussion of this item.

**5. Approval of Minutes of the Board Meeting**

**5.1 April 25, 2017**

Moved by Trustee Vernal  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of April 25, 2017, as presented.

**CARRIED**

**5.2 May 9, 2017**

Moved by Trustee Vernal  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of May 9, 2017, as presented.

**CARRIED**

**6. Consent Agenda Items**

**6.1 Unapproved Minutes of the Committee of the Whole Meeting of May 9, 2017 and Consideration of Recommendations**

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole of May 9, as presented.

**6.1.1 Monthly Financial Reports Policy (600.3)**

Moved to section C5

**6.1.2 Employee Workplace Harassment Policy (201.7)**

**THAT** the Niagara Catholic District School Board approve the Employee Workplace Harassment Policy (201.7), as presented.

**6.1.3 Employee Workplace Violence Policy (201.11)**

**THAT** the Niagara Catholic District School Board approve the Employee Workplace Violence Policy (201.11), as presented.

**6.1.4 Occupational Health & Safety Policy (201.6)**

**THAT** the Niagara Catholic District School Board approve the Occupational Health & Safety Policy (201.6), as presented.

**6.1.5 Niagara Catholic System Priorities 2017-2018**

Moved to section C4

**6.2 Appointment of Niagara Catholic Special Education Advisory Committee (SEAC) Member 2014-2018**

**THAT** the Niagara Catholic District School Board appoint the following local association representative to serve as a Special Education Advisory Committee member for the term of 2014-2018: Pina Palombo – Down Syndrome Caring Parents Niagara (Alternate Representative).

**6.3 Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) of November 17, 2016**

**THAT** the Niagara Catholic District School Board receive the approved Minutes of the Niagara Catholic Parent Involvement Committee Meeting of November 17, 2016, as presented for information.

**6.4 Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of April 5, 2017**

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of April 5, 2017, as presented for information.

**6.5 Minutes of the Monsignor Clancy Catholic Elementary School and St. Charles Catholic Elementary School Modified Pupil Accommodation Review Meeting of April 10, 2017.**

**THAT** the Niagara Catholic District School Board receive the Minutes of the Monsignor Clancy Catholic Elementary School and St. Charles Catholic Elementary School Modified Pupil Accommodation Review Meeting of April 20, 2017, as presented for information.

**6.6 In-Camera Items F1, F2, F4, F5, F6 and F7**

Trustee Burtnik requested Item A.1.5 be held. This item was moved to Committee and Staff Reports Section C5 of the agenda.

Trustee Vernal requested Item A.1.1 be held. This item was moved to Committee and Staff Reports Section C4 of the agenda.

Moved by Trustee O'Leary  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board adopt the consent agenda items.

**CARRIED**

## **B. DELEGATIONS/PRESENTATIONS**

Nil

## **C. COMMITTEE AND STAFF REPORTS**

### **1. School Excellence Program – St. Anthony Catholic Elementary School**

Ted Farrell, Superintendent of Education provided background information on the monthly School Excellence Program and introduced Megan Edwards and Bianca Sestili, students of St. Anthony Catholic Elementary School.

Students and staff showcased St. Anthony Catholic Elementary School as part of the School Excellence Program.

Chair MacNeil, Trustees Burtnik and Charbonneau and Student Trustee Tripodi thanked the students and staff for their presentation and performance.

### **2. Board and Committee Meeting Dates Calendar 2017-2018**

Director Crocco presented the Board and Committee Meeting Dates Calendar 2017-2018.

Moved by Trustee Fera  
Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve Board and committee Meeting Dates Calendar 2017-2018, as presented.

**CARRIED**

### **3. Financial Report 2016-2017 as at April 30, 2017**

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Financial Report 2016-2017 for information.

### **4. Consent Agenda Item A6.1.5 – Niagara Catholic System Priorities**

Director Crocco was requested to review the updates to Appendix B as approved and recommended by the Committee of the Whole. Trustees asked questions and modified the Action Plan for the System Priority – “Create opportunities for meaningful dialogue, feedback and input from students, parents, staff, pastors and the community” to “Through the creation of an Ad Hoc Committee of Trustees, to design and conduct an independent, third party facilitated System Scan with the objective of engaging students, staff, parents, pastors and the community in building bridges to walk forward together as a Catholic community.”

Moved by Trustee O'Leary  
Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board approve the Niagara Catholic System Priorities 2017-2018, as amended.

**CARRIED**

**5. Consent Agenda Item A6.1.1 – Monthly Financial Reports Policy (600.3)**

Giancarlo Vetrone, Superintendent of Business & Financial Services answered questions of Trustees.

Moved by Trustee Vernal

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Monthly Financial Reports Policy (600.3), as presented.

**CARRIED**

**D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

**1. Correspondence**

Nil Report

**2. Report on Trustee Conferences Attended**

Nil Report

**3. General Discussion to Plan for Future Action**

Director Crocco reminded Trustees that there is no Policy Committee meeting in June and a reminder of the Special Board meeting on May 29, 2017 at 7:00 p.m. at Monsignor Clancy Catholic Elementary School

**4. Trustee Information**

**4.1 Spotlight on Niagara Catholic – May 9, 2017**

Director Crocco highlighted the May 9, 2017 Spotlight on Niagara Catholic.

**4.2 Calendar of Events – June 2017**

Director Crocco reviewed the Calendar of Events for June 2017 for Trustees information.

Director Crocco highlighted the Secondary Graduation dates for June 2017 and requested that Trustees confirm with their Family of Schools Secondary School(s) if they would like to bring greetings at graduation on behalf of the Board.

Director Crocco reminded Trustees of the Niagara Catholic Family Mass and Picnic on June 4, 2017 at the Catholic Education Centre and the Retirement & Service Recognition on June 23, 2017 at Club Roma. Director Crocco asked Trustees to confirm their attendance with Anna Pisano, Administrative Assistant of Corporate Services & Communications.

**4.3 OCSTA Information – May 6, 12 & 19, 2017**

Director Crocco highlighted the OCSTA Information of May 6, 12 and 19, 2017.

#### **4.4 CCSTA – June 1-3, 2017**

Director Crocco reminded Trustees of the CCSTA AGM being held June 1-3, 2017 in Niagara Falls.

Chair MacNeil requested Trustees assistance during the CCSTA AGM, and distributed a committee sign-up sheet.

#### **5. Open Question Period**

None Submitted

### **E. NOTICES OF MOTION**

#### **1. Surveying Staff, Parents and Pastors**

At the April 25, 2017 Board Meeting Trustee Fera submitted a Notice of Motion regarding Surveying Staff, Parents and Pastors for presentation at the May 23, 2017 Board Meeting.

Trustee Fera presented the Notice of Motion:

That the Niagara Catholic District School Board hire a firm which specializes in surveying staff, parents and pastors with the objective of reporting to the Board no later than March 2018.

After discussion, the motion was amended as follows: That consistent with the Board approved System Priorities 2017-2018, the Niagara Catholic District School Board hire a firm which specializes in creating surveys with the objective of reporting to the Board.

Moved by Trustee Fera

Seconded by Trustee Sicoli

**THAT** consistent with the Board approved System Priorities 2017-2018, the Niagara Catholic District School Board hire a firm which specializes in creating surveys with the objective of reporting to the Board.

**CARRIED**

### **F. BUSINESS IN CAMERA**

Moved by Trustee O'Leary

Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:52 p.m. and reconvened at 10:05 p.m.

### **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee O'Leary

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of May 23, 2017.

**CARRIED**

## **SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Sicoli

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of April 25, 2017, as presented.

**CARRIED (Item F1)**

Moved by Trustee Sicoli

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of May 9, 2017, as presented.

**CARRIED (Item F2)**

## **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Sicoli

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of April 25, 2017, as presented.

**CARRIED (Item F4.1)**

Moved by Trustee Sicoli

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of May 9, 2017, as presented.

**CARRIED (Item F4.2)**

Moved by Trustee Sicoli

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of May 9, 2017, as presented.

**CARRIED (Item F5)**

Moved by Trustee Sicoli

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F8 of the In Camera Agenda.

**CARRIED (Item F8)**

## **H. FUTURE MEETINGS AND EVENTS**

## **I. MOMENT OF SILENT REFLECTION FOR LIFE**

## **J. ADJOURNMENT**

Moved by Trustee Vernal

Seconded by Trustee O'Leary

**THAT** the May 23, 2017 meeting of the Niagara Catholic District School Board be adjourned.  
**CARRIED**

This meeting was adjourned at 10:06 p.m.

---

---

Minutes of the Meeting of the Niagara Catholic District School Board held on **May 23, 2017**.

Approved on **June 20, 2017**.

---

Fr. Paul MacNeil  
Chair of the Board

---

John Crocco  
Director of Education/Secretary -Treasurer